



***Credit Gateway Program***  
**FedNow Return Form**

**This form is for use by government agencies only.  
 Any forms not submitted by a government agency will not be honored.  
 Email completed form by 4:00 p.m. ET to [Customer.Care@usbank.com](mailto:Customer.Care@usbank.com)**

**All fields are required.**

**Note: Emails received after 4:00 pm ET will be processed on a best effort basis or the next business day.**

<b>Agency Name</b>	
<b>Requestor's Name</b>	
<b>Requestor's Phone Number</b>	
<b>Requestor's Email</b>	
<b>CIR Message Summary</b>	
<b>Date of Original Transaction</b>	
<b>Dollar Amount</b>	
<b>Credit Gateway Account</b> <i>(8-digit ALC# or 12-digit Gateway Account #)</i>	
<b>Reason for Return:</b>	

**US Bank Credit Gateway Internal Use Only**

Must be approved by listed agency contact from HEDB or Excel Spreadsheet.

Date received		By whom:	
Approved by (Agency Contact assigned through Fiscal Accounting)		Call Tracker Ref. Number	
Sent to Gateway Ops Date		Customer Care rep:	
Date Completed		Customer Care rep: (Dual Verification)	