Intragovernmental Transactions
Working Group (ITWG)

Dec 10, 2019

Today's Agenda

- Tentative ITWG Schedule

- Nov. ITWG Survey Results

- Program Update

- New Organizational Model

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Tentative ITWG Schedule

✓ Sept 10 – Accruals, Remittance Extract

✓ Nov 12 – More on Accruals

❑ Dec 10 – Targeted Agency Survey, New Organizational Model

Planned Dates: Jan 14, Feb 11, Mar 10

Future Topics:

- Loading Active Documents
- Authoritative Source
- Seller Initiated Orders
- Micro-Purchases

2-3:30 pm ET

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Nov. ITWG Survey Results

- Should G-Invoicing prevent closing of Order with unspent funds?
  - Majority voted that G-Invoicing should not close an Order with unspent funds
    - o There were a few agencies who stated they did not want G-Invoicing to auto-close Orders
      - ▪ G-Invoicing will <u>not</u> automatically close Orders
- Should G-Invoicing allow Performance transactions to be reported after PoP has concluded?
  - Vast majority voted yes as long as the Performance dates fall within the Order PoP
- How do agencies handle WIP accruals at month-end?
  - Mixed bag of responses
- Should UEI be excluded from G-Invoicing?
  - Results split evenly with half the responses wanting to include and half wanting to exclude UEI

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G-Invoicing Program Update

- Release 3.1 targeted for FY Q2-2020
  - Add flexibility in controlling GT&C access
  - Display circumstance(s) preventing Order closure
  - Other GT&C and Order enhancements
- FIDS Updates
  - UEI and BPN discussions are on-going
- UOM
  - New spreadsheet of UOM has been posted to the G-Invoicing website
- Agency Implementation Plan Quarterly Update
  - Due December 31, 2019
  - Required via TFM Bulletin 2020-07
- OMB Max - https://portal.max.gov/portal/home
  - G-Invoicing Agency Implementation Plans and Dashboard Tool
  - Trading Partner Directory

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Agency Implementation Plans

- Plans were due June 28, 2019 and a majority agencies have provided those.

- Agencies identified some key concerns:

  1. Recommended Treasury revise the implementation due date, because of fiscal year-end timing and agency and vendor readiness
  2. Identified challenges and requested assistance with converting in-flight agreements and orders
  3. Requested system enhancements including improved workflows and seller initiated orders
  4. Requested policy assistance with micro-purchases, OMB procurement alignment, accruals, and authoritative source
  5. Help with trading partner alignment

- Sent a survey out to targeted agencies on October 15th to gather more data to shape possible solutions to agencies concerns

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Target Survey Agencies

Participants Included in the Survey:

- Department of Justice
- Department of Transportation
- General Services Administration
- Department of Treasury
- Department of State
- Department of Homeland Security
- Department of Agriculture

- Department Health & Human Services
- Department of Interior
- U.S. Agency for International Development
- Department of Defense
- Department of Commerce
- Department of Energy
- Department of Veterans' Affairs

- Treasury analyzed GTAS & IPAC to and identified these agencies as making up over 90% of intragovernmental buy/sell amounts and volume

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Survey Results & Next Steps

Implementation Due Date & "In-Flight" Orders:

- A majority of survey respondents noted an inability to comply with the current implementation date for both "new" and "in flight" orders and mentioned system requirement challenges

  - Treasury will re-evaluate the current implementation deadline based on agency responses and other governmentwide implementation efforts (e.g. QSMO Marketplace, UEI requirements, etc.)

  - Treasury will work with agencies to evaluate how best to ease burden with implementing "in flight" orders

System Enhancements (Workflow & Seller Initiated Orders):

- A majority of survey respondents indicated additional workflows should not be required (two are currently required), but were supportive of additional *optional* workflows

  - Treasury will pursue establishing enhanced workflow functionality and optional approvals before the mandate deadline

- Survey respondents overwhelmingly supported seller initiated Orders

  - Treasury will pursue adding functionality to support seller initiated Orders and will continue to analyze the appropriate level of approval needed for these Orders

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Survey Results & Next Steps

Micro-Purchase:

- Most survey respondents indicated that Micro-Purchases should be included in G-Invoicing
- Some expressed interest to join a working group to analyze and develop potential future enhancements to streamline the process

OMB FAR Alignment:

- Treasury participated in an OMB Working Group designed to ensure Treasury & OMB policy alignment

- Treasury will be making minor modifications to the Federal Intragovernmental Data Standards (FIDS)

  - Target agencies were also surveyed about the addition of a new element "Funding Agency Code" and overwhelmingly voted to support it

  - Appropriate updates will be made to G-invoicing to support the modifications to the FIDS

  - Currently targeting updates to G-invoicing by June of 2020

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Policy & Trading Partner Alignment Next Steps

Accruals:

- Proposed new policy on what would trigger an accrual entry and the timing of the accrual entry have been presented at Intragovernmental Transaction Working Group (ITWG) meetings

- A majority of agencies indicated they book accruals on a monthly/quarterly basis and these accruals are subsequently reversed

- The team will pursue an option within G-Invoicing to "auto-reverse" accrual transactions monthly and work with ERP vendors and the ITWG to ensure alignment on approach to accruals
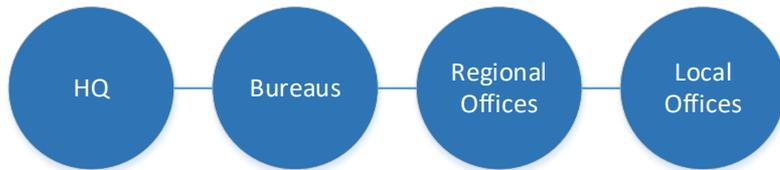
Authoritative Source:

- G-Invoicing will under go a SSAE 18 Audit and pursue being the authoritative source for intragovernmental agreements as of the implementation date
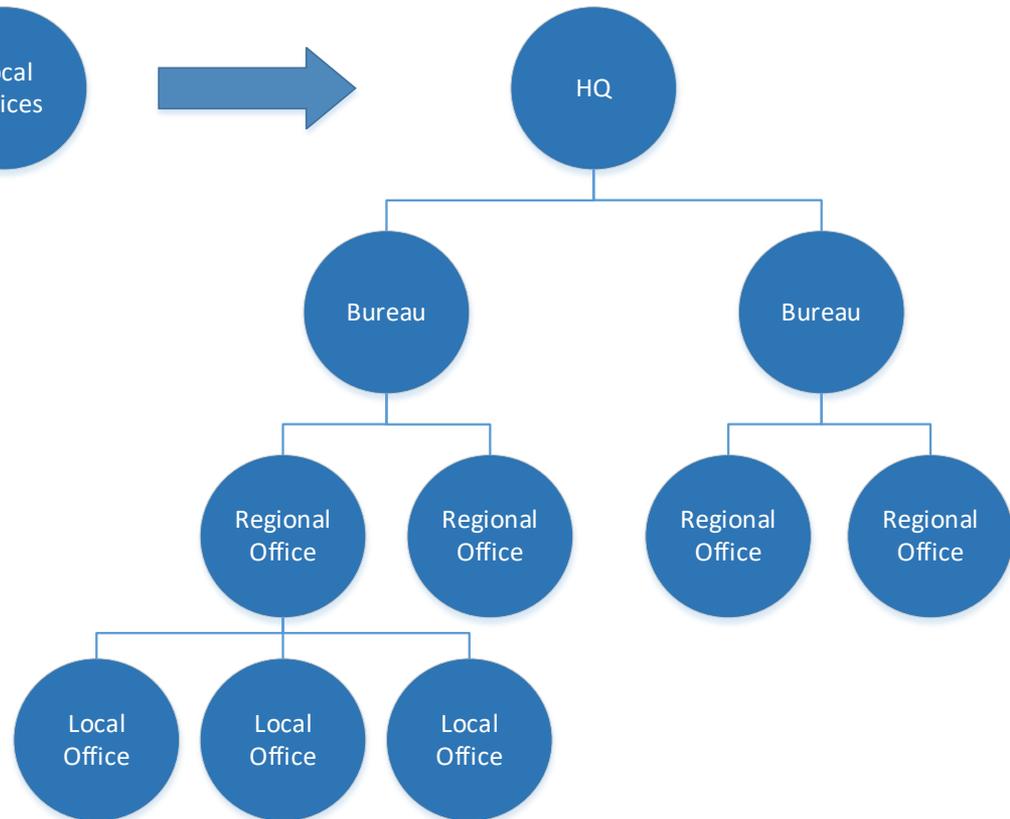
Trading Partner Alignment:

- Treasury has developed an OMB MAX page that contains the G-Invoicing Implementation Plan for every significant entity, an interactive trading partner dashboard, and a trading partner directory

- Treasury will be developing a "Rules of Engagement" document in the future to provide additional guidance on Trading Partner communication and alignment

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New Organizational Model

Current Organizational Model

New Organizational Model

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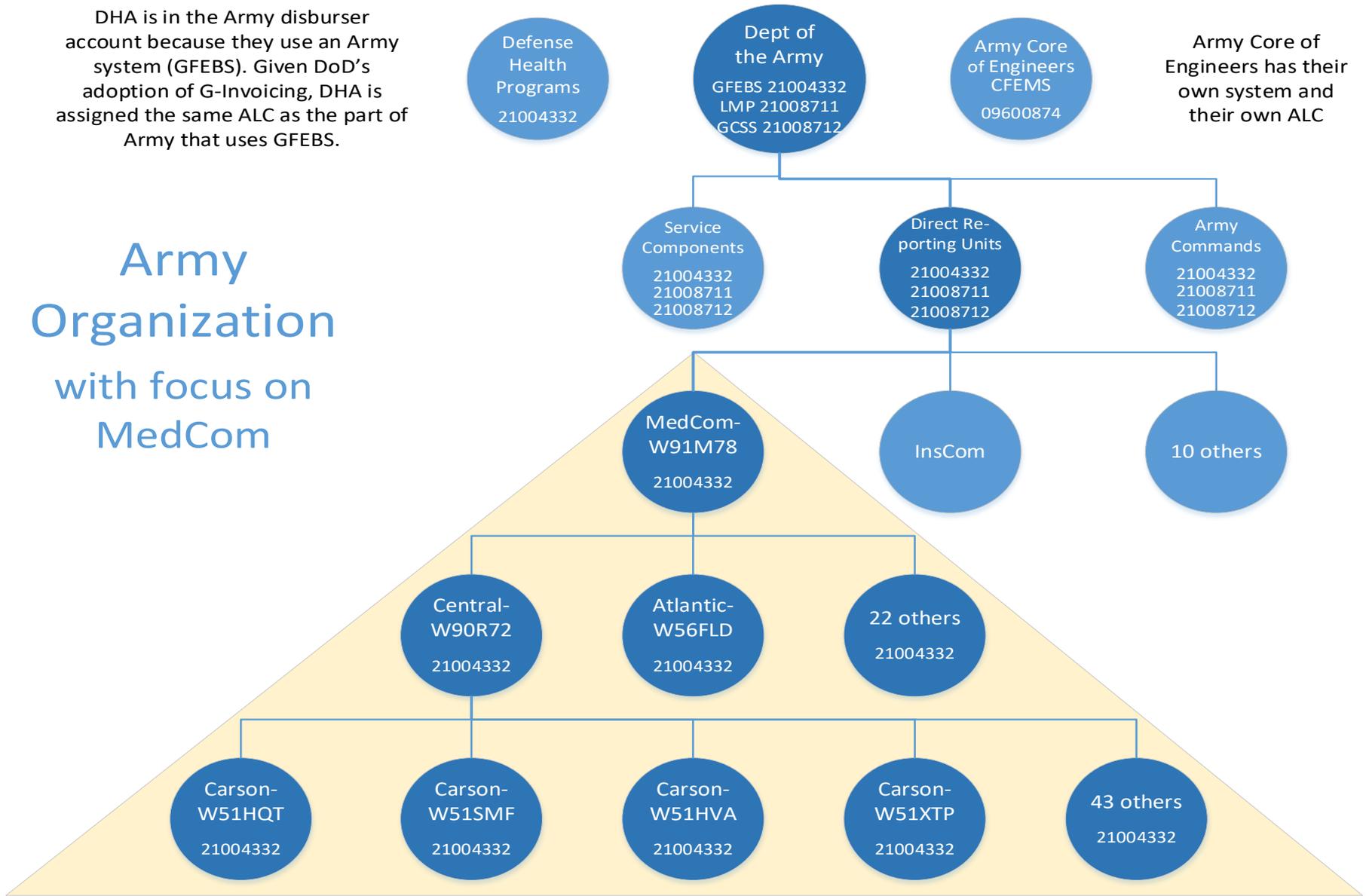U.S. DEPARTMENT OF THE TREASURY
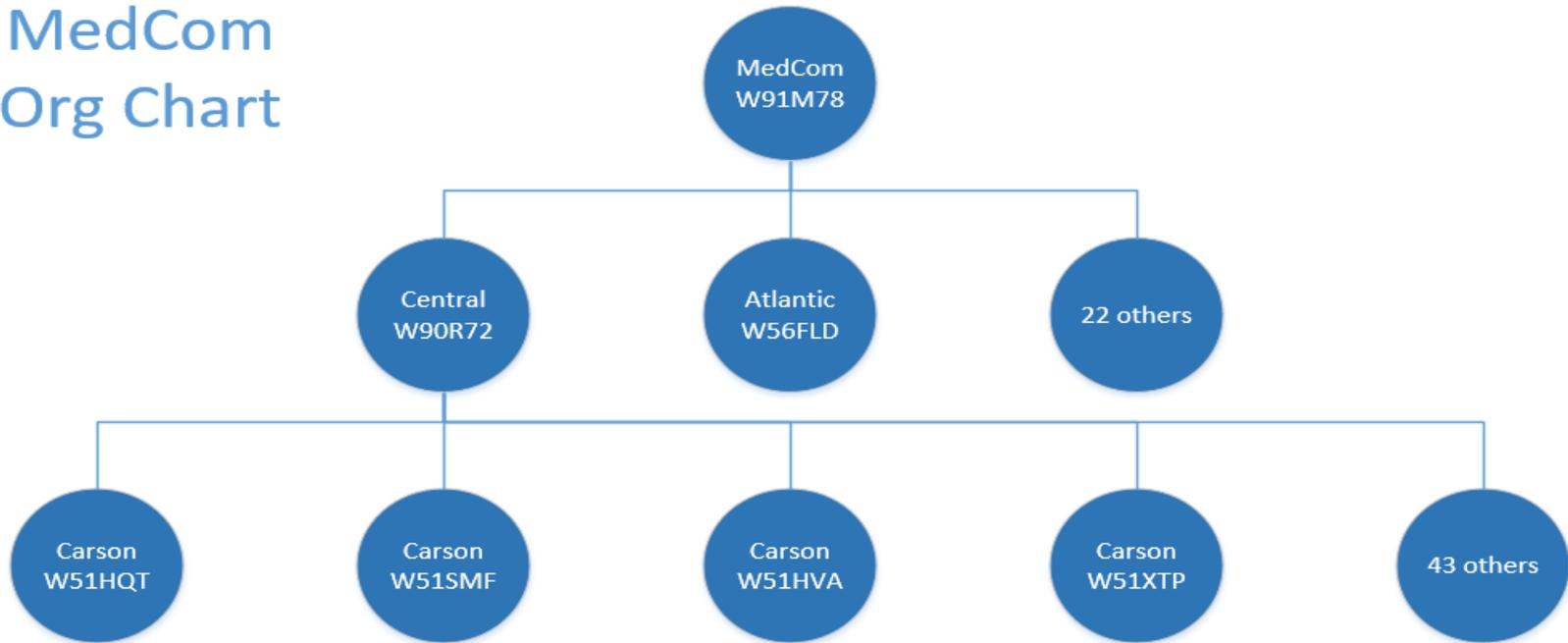
Benefits of New Organizational Model

- Facilitate easing of Agency on-boarding
- Address concerns noted by current Agency Administrators
- Hierarchical structure better represents agency organizations
- GT&Cs can be assigned at the appropriate level in the organization, providing broad or narrow scope
- More efficient way to manage large agencies with hundreds of groups
- New model will support multiple ALCs on a single GT&C
  - Note: ALCs must reside in a single agency (aka, disburser account)
- Organizational structure lends itself to future enhancements
  - Workflow allowing configurable approval gates
  - Bulk assignments of Users to Groups
  - Reorganizations

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DHA is in the Army disburser account because they use an Army system (GFEBS). Given DoD's adoption of G-Invoicing, DHA is assigned the same ALC as the part of Army that uses GFEBS.
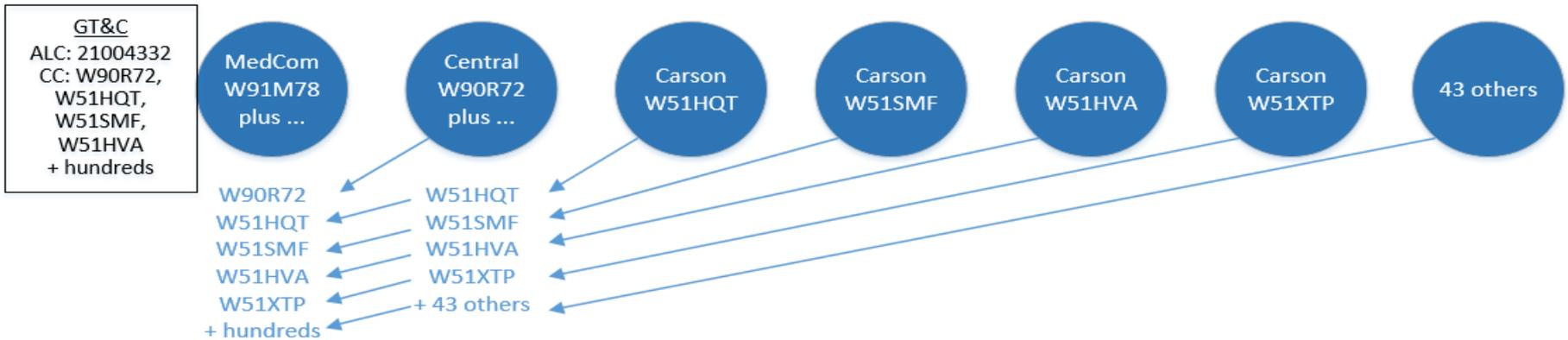
Defense Health Programs
21004332

Dept of the Army
GFEBS 21004332
LMP 21008711
GCSS 21008712

Army Core of Engineers CFEMS
09600874

Army Core of Engineers has their own system and their own ALC

Army Organization
with focus on MedCom

Service Components
21004332
21008711
21008712

Direct Reporting Units
21004332
21008711
21008712

Army Commands
21004332
21008711
21008712

MedCom-W91M78
21004332

InsCom

10 others

Central-W90R72
21004332

Atlantic-W56FLD
21004332

22 others
21004332

Carson-W51HQT
21004332

Carson-W51SMF
21004332

Carson-W51HVA
21004332

Carson-W51XTP
21004332

43 others
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MedCom Org Chart

MedCom SDAGs – Current Access Model

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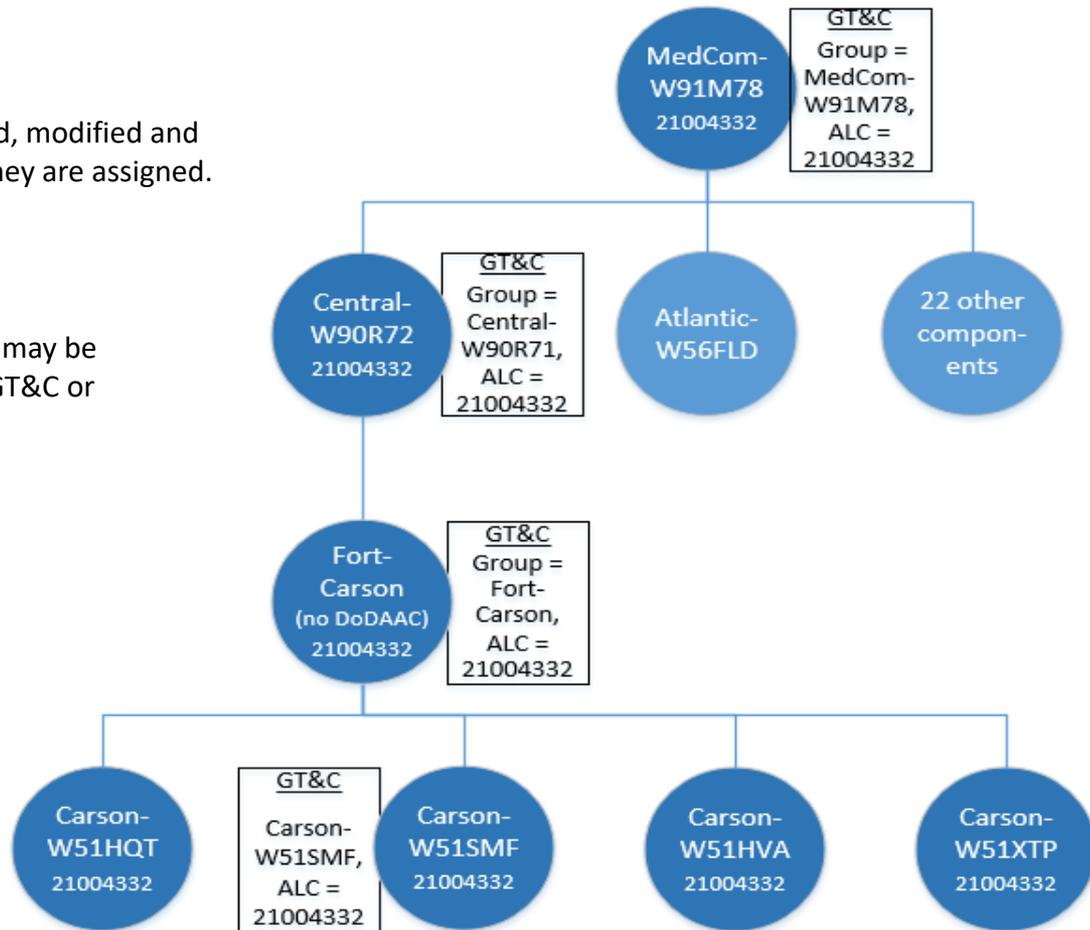**Fiscal Service**
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Glossary

Administration Module — Formerly the CSR and Disburser Administration modules, the Administration module is a set of G-Invoicing features available to privileged users for managing users, roles and data access.

Central Administrator — Formerly a 'CSR' user, the holder of this role manages Disburser Accounts and assign Disburser Administrators to those disburser accounts.

Disburser Account — A data partition, created and managed centrally, to which agency administrative users are assigned for the purpose of managing users and access to documents (de-centrally).

Disburser Administrator — A new role (more accurately a revived role), assigned by a Central Administrator, that manages all Organizations and Users in a Disburser Account.

Document — In this context, a GT&C or Order, to which access is controlled by agency administrators.
Note: Access to Performance is controlled through the Order.

Group — **A node within an Organization to which users and documents may be assigned.**

Organization — **A hierarchical structure consisting of Groups, used to control access to Agency Location Codes (ALC), Treasury Account Symbols (TAS) and documents.**

Organizational Administrator — Assigned by a Disburser Administrator and limited to one or more organizational Groups, the Org Admin manages the Organization downward from their assigned Group(s).

Role — A collection of feature permissions, assigned to a user, and sometimes paired with Groups to control data access.

User Administrator — Assigned by a Disburser Administrator and limited to one or more Groups, the User Admin manages user access for their assigned Group(s) and any Groups below that.

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Rule 1: GT&Cs may be viewed by the group to which they are assigned, by any group above, and by any group below.

Rule 2: GT&Cs may only be created, modified and approved by the group to which they are assigned.

Rule 3: Orders referencing a GT&C may be created in the same group as the GT&C or by any group below.

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Going Forward

- Vendors
  - Gather feedback from ERP Vendors and other software suppliers
  - Supply new/updated specifications for software suppliers using G-Invoicing APIs
    - Data element(s) representing Org Groups will be added, optional at first, but required in later release
    - Negotiate a new API to pull Org Groups and structure

- Agencies
  - Gather feedback from major stakeholders including the ITWG
  - Release 3.2 will allow Disburser Administrators to manage Organizations in the new Administration module of G-Invoicing
    - Utilize existing User Experience workgroup
  - Administrators will be given time and tools to point existing documents (e.g., GT&Cs) to the new org Groups
  - A later release will restrict access to documents by org Groups, not by SDAGs, and will convert Users to this new access model
  - Business Unit, Cost Center and Department ID will still be available for use, but will not be involved in controlling access

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